

Minutes from the Commission Meeting held on

November 14, 2011

The Board of Commissioners of the Town of Englewood met in regular session on Monday November 14, 2011 at 6:00 P.M. in the Municipal Building.

ROLL CALL

Vice-Mayor Amos Brock called the meeting to order with Commissioners Gene Coleman, Terry Hanner and Neil Moses present. Mayor Roach was not present at the meeting.

INVOCATION

Invocation was given by Coleman.

OLD BUSINESS:

BID ON DITCH WITCH

Brock opened a sealed envelope which was a bid for the ditch witch from Pipe Dreams Plumbing Co. The bid was in the amount of \$800.00. The Board then discussed seeing what the ditch witch would bring for scrap, at which time Moses said that he felt this should have already been checked on and since it hadn't been, then he felt compelled to accept the bid.

After more discussion, **motion** was made by Moses, seconded by Hanner to accept the bid. All Ayes.

PARK RESTROOM

Discussion was made concerning building a restroom at the park. Coleman supplied pictures that he had taken at the park in Madisonville. **Motion** was made by Hanner, seconded by Coleman for this business to be tabled. All Ayes.

NEW BUSINESS:

OCTOBER 2011 MINUTES

Motion was made by Moses, seconded by Hanner to approve the October 2011 Minutes. All Ayes

RICHARD HILL 2010-2011 AUDIT REPORT

The Town Auditor Richard Hill addressed the Board concerning the 2010-2011 audit report. He then said all of the funds gained money except the Water and Sewer Fund and he

wanted the Board to be aware of the loss. City Recorder Sondra Denton then stated that if the Board considered the depreciation schedule, the Water and Sewer Fund would not have lost revenue; but since the State requires this schedule, then it shows a loss. Hill further stated that there was not a management letter regarding any findings and there has not been any management letters for the past several years which was commendable to the Staff. Moses then asked Hill how Englewood compared with other towns of its size. Hill

said that most audits will produce a management letter and he could say that Englewood does well in handling of public funds and the lack of a management letter- with the audit reports-helps to confirm that checks and balances are done frequently. He further stated that this demonstrates strong internal controls and the staff are to be commended.

OCTOBER 2011 FINANCIAL REPORT

Town Manager Robert Cass then read the October 2011 Financial Report. The Board had no questions regarding the report.

REPORT THAT MR. MAGOON WITH TML HAD MADE THE ANNUAL INSPECTION

Cass then informed the Board that the TML Auditor had been to City Hall for the annual inspection. The inspection was on internal controls, buildings and the park.

LEWIS BROCK

Building Inspector Lewis Brock addressed the Board concerning letters to homeowners who have violated the overgrown/dirty lot ordinances. He said that he is having problems getting responses from the letters that he has been sending out. He then addressed the Valor Gear Business which was located at 21 N. Amhurst Place. The owner of Valor Gear -Mark Fryer- was given ample time to approach the building owner-Ricky Holden and notify him that restrooms would have to be installed in the building. Brock stated that the company was in violation of the State of Tennessee Building Code which stated that for the first 100 employees, a building must have men and women's restroom and at least one sink.

Denton then informed the Board that the owner of the building-Holden- had stated to Court Clerk Moses that he had retained an attorney regarding the stop work order which was delivered

to Fryer which-he felt- caused the business to close. Brock then stated that he didn't tell Fryer to close the business, just to correct the violation.

FIRE DEPT REPORT

Moses then stated that he had forgotten the Fire Department report and he would turn it in as soon as he could.

POLICE DEPT REPORT

Police Chief Darrell Wright read the October 2011 Police Department report.

NEW ZONING MAP

Motion was made by Moses, seconded by Coleman to adopt the new zoning map. All Ayes.

GENERAL DISCUSSION

Discussion was then made concerning purchasing a 2006 Dodge 2500 from Charlie's Used Cars in Englewood, Tennessee which will be used by the utility department in the amount of \$10,000.

The purchase will be paid for out of the vehicle savings account. **Motion** was then made by Coleman, seconded by Hanner to purchase the truck. All Ayes

Discussion was then made concerning amending the Animal Control Ordinance regarding chickens. The Board then agreed to discuss this at the next meeting.

Cass then informed the Board that he had obtained rates for a new sanitation truck, but he could get prices on a used truck if that is what the Board wanted.

Brock then said to research the cost of used trucks.

ADJOURNMENT

Motion was made by Hanner, seconded by Coleman to adjourn the meeting. All Ayes.

Raymond Roach
Mayor

Sondra Denton
Recorder