

Minutes from the Commission Meeting held on

January 9, 2012

The Mayor and Board of Commissioners of the Town of Englewood met in regular session on Monday January 9, 2012 at 6:00 P.M.  
The meeting was held in the Municipal Building.

**ROLL CALL**

Mayor Roach called the meeting to order with Commissioners Gene Coleman, Terry Hanner, Neil Moses and Amos Brock present.

**INVOCATION**

Invocation was given by Gene Coleman

**OLD BUSINESS:**

**TILE ON DITCH ON DODSON AVENUE**

No discussion

**NEW BUSINESS:**

**DECEMBER 2011 MINUTES**

**Motion** was made by Moses, seconded by Hanner to amend/approve the December 2011 Minutes. The amendment is the business of the ditch repair on Manilla-this should have stated on Niota. All Ayes.

**DECEMBER 2011 FINANCIAL REPORT**

Town Manager Robert Cass addressed the Board concerning the December 2011 financial report. There were no questions from the Board of Commissioners.

**PURCHASE A NEW OR USED SANITATION TRUCK**

Cass discussed the sealed bids that had been received for the purchase of a sanitation truck.

The bids were as follows:

1. McNeilus 2012 Freightliner M2 Model 2014: Metro Pak 20 yd Rear Loader \$128,900.91
2. Stringfellow Inc. 2012 Freightliner M2-106 \$122,483.00
3. Cherokee Truck Equipment Rear Loading Refuse Body and Chassis \$129,992.00

**Motion** was then made by Hanner, seconded by Moses to accept the bid from Stringfellow Inc. in the amount of \$122,483.00 and to use the funds in the Solid Waste Management Checking in the amount of \$22,483.00 and the Solid Waste Management Fund Certificate of Deposit in the amount of \$100,000.00. All Ayes. The approximate delivery date will be in February 2012.

### **INTERNAL FINANCIAL CONTROLS POLICY**

**Motion** was made by Hanner, seconded by Moses to adopt the Internal Financial Controls Policy which was presented to the Board by City Recorder Sondra Denton which outlines the daily operational procedures of the handling of public funds. All Ayes

### **NOTICE OF WATER PLANT OPERATIONS**

Cass then addressed the Board concerning a letter which was sent to the Chattanooga Environmental Field Office to the attention of Gary Burris advising him that Mary Miller will be taking the water plant operator qualification test in May 2012. He further stated that Jordan Cass is studying to take the test in November 2012 and during the absence of a qualified operator at the Water Plant, John Goins- who is Etowah's operator- is overseeing the Water Plant.

### **RESOLUTION NO. 98**

**Motion** was made by Coleman, seconded by Hanner to adopt Resolution No. 98; which is a resolution permitting the Mayor to apply for a Community Development Block Grant in the amount of \$350,000.00. The funds will be used to improve water lines. All Ayes

### **FIRE DEPARTMENT REPORT**

Fire Chief Roach read the November and December 2011 Fire Department report.

### **POLICE DEPARTMENT REPORT**

Police Chief Wright read the December 2011 Police Department report.

### **ADJOURNMENT**

**Motion** was made Brock, seconded by Hanner to adjourn the meeting.

Raymond Roach  
Mayor

Sondra Denton  
Recorder