

The Mayor and Board of Commissioners of the Town of Englewood met in a regular session on Monday, February 8th, 2016 at 6:00 PM. The meeting was held in the Community Center Room inside the Municipal Building.

Call to Order

Mayor Hawn called the meeting to order.

Roll Call

City Recorder Alison Womack gave roll call with Commissioners Wes Atwell, Jerry Shirk, and Alan Phillips present, along with Mayor Tony Hawn. Also present were Town Manager Joe Cline, Police Chief Gary Miller, and Fire Chief Billy Roach. Not present was Commissioner Richard Raper.

Invocation

Invocation was given by Commissioner Jerry Shirk.

Communications from the Mayor

- The Water System Sanitary Survey was conducted by TN Department of Environment and Conservation on December 9th, 2015 with a score of 95 for Englewood Water System.
- The information has been sent to the state concerning the sewer moratorium. Last week, the state asked our engineer for additional information for this review before they make a decision.

Old Business

No old business.

Approval of January Minutes

Commissioner Shirk made a motion to approve the minutes. Seconded by Commissioner Atwell. All Ayes.

New Business

Item A.

January Financial Report

Alison Womack presented the January Financial Report. Commissioner Phillips asked if we are buying gas ahead of time, and if we had a \$32,000 debt sitting in the gas department. Town Manager Joe Cline informed Phillips that we are heading into the cold season, therefore the gas revenue will be increasing in the next couple of months and it should balance out. Phillips then asked if we have the depreciation figured into the Water & Sewer Fund. Cline told Phillips that it is – it's in the administrative & general expense on the expenditure side of the detailed report. Phillips asked if we are at \$73,000, and Cline said that we are, and it is figured at \$152,268. Phillips asked if the \$152,268 is for the full year and Cline confirmed. Phillips asked if that meant that we're in good shape in the water & sewer, but not in the gas. Cline confirmed that we are good in water & sewer and that we will be good in gas as revenue comes in, and that it should balance out.

Item B

Police Department Report

Police Chief Gary Miller presented two reports to the board: The general report for January 2016 and the 2015 TIBERS report. On the TIBERS report, there were 269 crimes reported in 2015. 205 of those were cleared for a clearance rate of 76.21%. 2014 rate was 66.67%. The biggest area was crimes against property. There were 72 burglaries and thefts in 2015, and 36 of those were cleared, for a 50% rate.

Item C

Fire Department Report

Fire Chief Billy Roach presented the January 2016 fire department report.

Item D

Superior Sanitation

Mayor Tony Hawn informed that we are looking to have City Attorney Russ Blair draft a contract with Superior Sanitation. Commissioners Shirk and Atwell discussed that we simply are interested in having a contract created so that it can be reviewed before any decisions are made. This is not a motion to approve, just a motion to draw up a contract. Commissioner Shirk made a motion to approve having a contract drawn up. Commissioner Atwell seconded it. All Ayes.

Item E

Library Transfer

Town Manager Cline described how the library is needing to apply for a grant, and the line item they need to use has been exhausted. However, there is \$17,000 in the Computer Savings Account that is set aside for computer equipment for all departments. A motion was requested to transfer \$720 to cover the cost of the equipment needed, including printers for the library. The grant will reimburse for half of \$720, which is \$360. Alan Phillips made a motion to transfer \$720 from computer savings for the library equipment. Commissioner Shirk seconded it. All Ayes.

Item F

Meadow Branch Landfill

Mayor Hawn described the closing of the McMinn County Landfill and explained that we will need to set up a contract with the Meadow Branch Landfill. Town Attorney Russ Blair expounded upon that by saying that the general contract from Meadow Branch seems acceptable, with a few concerns. It is essentially a perpetual contract - the town doesn't really have an option to get out of the contract based on the language in it. In addition, the proportional rate increases doesn't include a way out for the Town should the increases become too high or some other option becomes available to the Town. Blair explained that both Etowah and the County approved this contract. Shirk and Phillips communicated that at this time, this is our only option for dumping garbage since the county landfill closed. Shirk made a motion to approve the contract with Meadow Branch Landfill. Phillips seconded it. All Ayes.

Item G

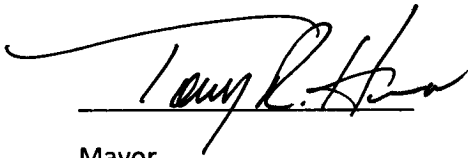
Any other business to legally come before the board

There was on other business to legally come before the board.

Item H

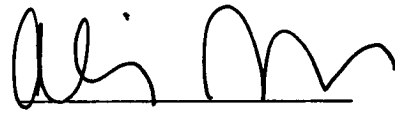
Adjournment

Phillips made a motion to adjourn. Atwell seconded it. All Ayes.

A handwritten signature in black ink, appearing to read "Tony Hawn", written over a horizontal line.

Mayor

Tony Hawn

A handwritten signature in black ink, appearing to read "Alison Womack", written over a horizontal line.

City Recorder

Alison Womack