

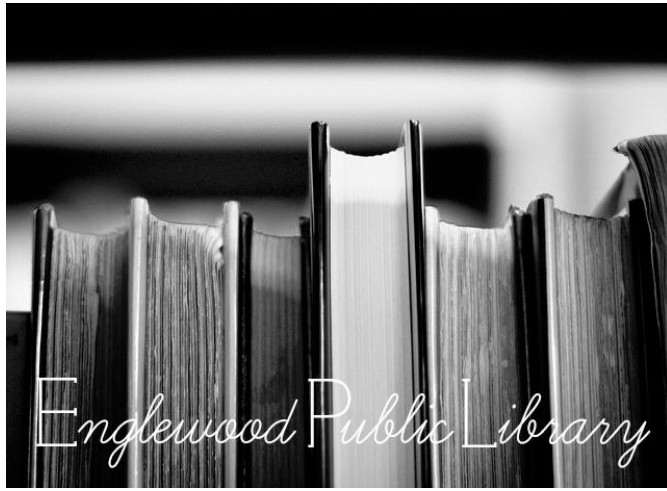
Exhibit Guidelines for The Gallery at Englewood Public Library

1. **Presentation of Work:** All work must be ready to hang. The Library Director reserves the right to determine which works and their number to be displayed. The artist may be present and assist in the installation of the exhibit.
2. **Delivery:** The artist is responsible for the transportation of the exhibit to and from The Gallery.
3. **Publicity:** All publicity should be coordinated through the Library. All exhibits, openings and receptions are open to the general public. The artist will provide the Library Director with an artist's statement/bio and one photograph, six to eight weeks prior to the opening date, for use press release and social media.
4. **Openings and Receptions:** Exhibits may include a reception from 7:00pm to 9:00pm on the opening date of the show. The artist provides finger foods and paper products, and the Library provides beverages. A Library staff person must be present during all events.
5. **Sales:** Artists may sell their work keep the funds. A receipt will be written and signed by the Library Director, Artist and Patron. Please provide contact information. Objects sold during the exhibit should not be removed until the exhibit is over.
6. **Security:** While the Fire Department does use security cameras in the parking lot, there are none inside the Library. Artists must accept that while the Library will do all it can to protect the works on exhibit, it will not be responsible for damage or theft.

I have read and accept the Exhibit Guidelines for The
Gallery at Englewood Public Library

Signed: _____

Date: _____



Rachael Jones – Library Director

The Gallery at Englewood Public Library / 35 Carroll St. Englewood, TN. 37329 / (423) 887-7152

Name ; _____

Address: _____

Phone: _____ Alternate Phone: _____

Have you exhibited in other galleries? (This is not a requirement to show in our gallery) Yes ___ No ___

List most recent dates, exhibits, galleries and address, and awards received:

Education or training:

List media, and briefly describe the work you would like to include in the gallery:

Approximate size of exhibit in linear or square feet:

Approximate number of pieces:

Please include five slides, photographs or digital images of your work with this application, and send to: The Gallery at Englewood Public Library, PO Box 150, Englewood, TN. 37329 or engpl@comcast.net