The Mayor and Board of Commissioners of the Town of Englewood met in regular session on Monday April 20th, 2015 at 6:00PM. The meeting was held in the Community Center Room inside the Municipal Building.

**Call to Order**

Mayor Hawn called the meeting to order.

**Roll Call**

Assistant City Recorder Angie Napier gave roll call with Commissioners Alan Philips, Jerry Shirk, Wes Atwell were all present. Also present was Police Chief Gary Miller. Commissioner Richard Raper was not present.

**Invocation**

Invocation was given by Commissioner Jerry Shirk.

**Communication from the Mayor**

No communications from the Mayor at this time.

**Commissioner Reports**

There were no commissioner reports.

**Approval of March Minutes**

**Motion** was made by Alan Phillips, seconded by Wes Atwell to approve the March 2015 minutes. All Ayes.

**New Business**

**March Financial Report**

Angie Napier read the March 2015 Financial Report. **Motion** was made by Alan Phillips, and seconded by Wes Atwell to approve the March 2015 Finance Report. All Ayes.

**Proposal for Audit – Mitchell Emert & Hill**

Richard Hill from Mitchell Emert & Hill sent an email to propose to be the Town’s auditor again for the next fiscal year. The fee will be $23,900. The $700 increase is due to additional time required to audit related to the new pension accounting standard which will increase the auditor’s time to complete the audit. These fees include telephone calls and incidental research time throughout the year. **Motion** was made by Alan Phillips, seconded by Wes Atwell to use Mitchell Emert & Hill as the Town’s auditors for the fiscal year ending June 30, 2015.

**Report on Debt Obligation for Patrol Cars**

The Report on Debt Obligation for the 2 2014 Dodge Charger Patrol Cars are as listed as follows for each:

Face Amount: $29,500

Interest Cost: 5.0% Tax Exempt

Debt Obligation: Capital Lease

Ratings: Unrated

Purpose: General Government 100.00% - 2014 Dodge Charger

Security: Annual Appropriation

Type of Sale: Loan Program

Maturity Dates, Amounts and Interest Rates:

Year Amount Interest Rate

2015 $4,751.00 5.00%

2016 $5,363.00 5.00%

2017 $5,785.00 5.00%

2018 $6,240.00 5.00%

2019 $7,541.00 5.00%

Cost of Issuance and Professionals: No cost or professionals

Recurring Costs: No Recurring Costs

Disclosure Document / Official Statement: None Prepared

Continuing Disclosure Obligations: There is no existing continuing disclosure obligation related to the security for this debt.

Written Debt Management Policy:

Governing Body’s approval date of the current version of the written debt management policy: 10/10/2011

Is the debt obligation in compliance with and clearly authorized under the policy? Yes.

Written Derivative Management Policy: No derivative

Submission of Report:

To the Governing Body: April 20th, 2015

Copy to Director of OSLF: on April 23rd, 2015 by email to [Stateandlocalfinance.publicdebtform@cot.tn.gov](mailto:Stateandlocalfinance.publicdebtform@cot.tn.gov)

**Police Dept. Report**

Police Chief Gary Miller presented the March 2015 Police Department report.

**Fire Dept. Report**

No Fire Department Report was given.

**Anna Brown Bill**

Anna Brown, a utility customer, stated that her water meter lid was upside down and that she ran over it with her lawn mower. Public Works Director Joe Hardwick verified that the repairs needed to be done. She asked that the Town reimburse her for the expense to have her lawn mower repaired. **Motion** was made by Alan Phillips, seconded by Wes Atwell to approve paying Anna Brown’s lawn mower repair bill. Phillips, Atwell, Shirk voted with Ayes. Mayor Hawn opposed.

**Other Business**

Virginia Key asked when the Town was going to do a brush pickup. The board stated that they would set a date after clean up week had passed.

**Adjournment**

**Motion** was made by Alan Phillips, seconded by Jerry Shirk to adjourn the meeting. All Ayes.

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Mayor Recorder